

**SHRI SAIBABA SANSTHAN TRUST, SHIRDI**

POST : SHIRDI – 423 109

TAL : RAHATA, DIST : AHMEDNAGAR (MS)

TELEPHONE NOS. (02423) 258671 / 676

E-mail : [hospital.purchase@sai.org.in](mailto:hospital.purchase@sai.org.in) / [hospital.store@sai.org.in](mailto:hospital.store@sai.org.in)

Website : <http://www.shrisaibabasansthan.org>

Link to Website : [www.mahatenders.gov.in](http://www.mahatenders.gov.in)



Tender Cost : Rs.1,100/-

EMD Amt. : Rs.5,500/-

**PURCHASE OF URETEROSCOPE AGAINST  
BUYBACK OF OLD URETEROSCOPE FOR  
SHRI SAIBABA HOSPITAL, SHIRDI.**

**E-TENDER DOCUMENT**

Dates for Submission of Online Tenders:  
/ /2018 FROM 10 A.M. TO /

Issued to -

NAME OF TENDERER:

ADDRESS:

## SHRI SAIBABA SANSTHAN TRUST, SHIRDI

Interested eligible Tenderers may obtain further information of technical specifications, required quantities and other terms and conditions applicable for procurement of enclosed items from the e-tendering Website: <http://www:mahatenders.gov.in>

### E-TENDER SCHEDULE

All bid related activities (Process) like Tender Document Download, Bid Preparation and Hash submission, bid submission and submission of EMD and other documents will be governed by the time schedule given under Key Dates below:

Publish Date :	17/09/2018	Time 10.00 A.M
Document Download & Sale Date :	17/09/2018	Time 10.00 A.M
Pre Bid Meeting Date & Time :	19/09/2018	Time 11.00 A.M
Venue -	Shri Saibaba Hospital, Shirdi.	
Bid Submission Start Date (Online) :	21/09/2018	Time 10.00 A.M
Closing of Bid Submission (Online) :	04/10/2018	Time 10.00 A.M
Date of Opening of Technical Bid : Online	06/10/2018	Time 05.00 P.M
Address for communication :	Chief Executive Officer, Shri Saibaba Sansthan Trust's Shri Saibaba Hospital, Shirdi - 423 109. Tal - Rahata, Dist - Ahmednagar. Phone No. 02423 - 258671/676	

1. If you wish to give discount for a Charitable Trust it should be incorporated in total price. But 'Nil' Tenders shall not be accepted. (i.e. Price Quoted as Zero.)
2. No Need to Submit or provide hard copy of any documents, the technical evaluation will be done only on the basis of uploaded document.
3. You have to deposit the amount of EMD & Tender Form Fee directly online to [www.mahatenders.gov.in](http://www.mahatenders.gov.in)
4. The tenders shall be rejected summarily upon failure to follow procedure prescribed in the Tender document. The conditional tender is liable to be rejection.
5. Online Commercial bid shall be opened as per e-tendering procedure after opening of Online Technical Bid only if contents of Technical Bid to be in accordance with the tender conditions stipulated in the tender document. Likely date and time of price bid opening will be intimated to you electronically by the purchaser separately to the eligible tenderers.
6. Shri Saibaba Sansthan Trust, Shirdi reserves the right to increase or decrease the quantity to be purchased and also reserves the right to cancel or revise the tenders or part of tenders at any stage without giving any reasons thereto.

**CHIEF EXECUTIVE OFFICER,  
SHRI SAIBABA SANSTHAN TRUST, SHIRDI.**

## *Check List*

The Copies of following original documents should be scanned & uploaded online only

Sr.No.	Documents to be Submitted	Page No.
1	Letter from Tenderer about Tender acceptance (As per Annexure V)	
2	Information about Tenderer (As per Annexure II)	
3	PAN Card	
4	GST Registration Certificate	
5	Average Annual Turn Over for last 3 years duly Certified by CA (As per Annexure IV)	
6	Authorisation Letter of Concerned Company / Manufacturer	
7	You have to Submit your Company Registration Certificate / Shop Act.	
8	Technical Specification compliance Schedule (As per Annexure VII)	
9	Self Declaration about not being black listed by any Hospital run by Government / Semi Government /Municipal Corporations. ((As per Annexure VI)	
10	Company Data Sheet of the Product along with the coloured brochure	
11	Certificates : As per demanded in Technical Specification. (e.g. USFDA, CE, UL etc.)	

*[ Note - Above documents should be submitted in above sequence only.]*

*Annexure "I"***Letter about invitation of Tender**

NO.SSS/WS/SSBH/STORE/(P/S)/  
DATE : -

/2018

TO,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUBJECT : SUPPLY OF URETEROSCOPE AGAINST OF OLD URETEROSCOPE  
FOR SHRI SAIBABA HOSPITAL, SHIRDI.**

Dear Sir,

SHRI SAIBABA SANSTHAN TRUST, SHIRDI registered under the BPT Act. 1950 and having its registered office at Shirdi runs Public Charitable 200 bedded Shri Saibaba Superspeciality Hospital & 200 bedded Shri Sainath General Hospital at Shirdi invites sealed Tender from the eligible & qualified manufacturers / distributors, who meet the requirement for the supply of above items.

Shri Saibaba Sansthan Trust, Shirdi reserves the rights to reject any or all tenders without assigning any reasons thereof.

Yours Sincerely,

**CHIEF EXECUTIVE OFFICER,  
SHRI SAIBABA SANSTHAN TRUST, SHIRDI.**

*Annexure "II"*  
*Information about Tenderer*

- 1) Name of Tenderer:
- 2) Permanent Address for Correspondence:
- 3) Ph. No. Office / Authorised person :

Mob. No. :

Factory :

Fax No. :

E-mail :

- 4) Name of Owner / Partner / Director:

1)

2)

3)

- 5) GST No. :

- 6) PAN No. :

- 7) RTGS (Real Time Gross Settlement)

System or Core Banking A/c No. :-

Name of the Bank :-

IFSC Code :-

Thanking you.

Yours Sincerely,

Sign -

Name -

Designation -

## *Annexure "III"*

*SHRI SAIBABA SANSTHAN TRUST, SHIRDI.*

AT. PO. SHIRDI. - 423109

TAL. RAHATA DIST. AHMEDNAGAR (MS)

### **E-TENDER**

**E-TENDER FOR SUPPLY OF URETEROSCOPE AGAINST OF OLD  
URETEROSCOPE FOR SHRI SAIBABA HOSPITAL, SHIRDI**

### **TERMS AND CONDITIONS**

**Please read the Terms & Conditions carefully before filling the tender.**

**01. Introduction :-**

1.1 Interested eligible Tenderers may obtain further information of technical specification, required quantities and other terms and conditions applicable for procurement of item from E-tendering website : <http://www.mahatenders.gov.in>

1.2.1 All tender related activities (Process) like Tender Document Download, Tender Preparation and Hash submission, Tender submission and submission of EMD and other documents will be governed by the time schedule.

**02. Cost of bidding -**

The tenderer shall bear all costs associated with the preparation and submission of their online tenders and the Purchaser will in no ease be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

03. At any time prior to the deadline for Sale of tender, the Purchaser may amend the tender documents by issuing Addenda / Corrigendum.

04. To prepare and submit the tender/offer online all bidders are required to have token based Digital Signature and This should be obtained from competent authority. However the e tender website or helpline numbers may guide you for obtaining the same.

05. The Bid Validity period shall be 120 days from the last date of submission of the Tenderers.

06. The name of the Manufacturer, details of packing, rate per unit, total cost etc details shall be mentioned in the tender.

07. The tenderer must quote details of size, make, model, etc clearly along with coloured brochure. In absence of these details, tender will not be considered.

08. The rates are to be given F.O.R., **Shri Saibaba Hospital, Shirdi** inclusive of all taxes, transportation etc. No extra amount will be paid for packing, forwarding, transportation etc.
09. After being successful bidder the delivery of the Tendered Items is to be made at SHRI SAIBABA HOSPITAL, SHIRDI on any working days between 10 a.m. and 5 p.m., except Sundays.
10. In the BOQ, the rate of the Product should be mentioned including GST and any other tax applicable and transportation, loading and downloading.
11. Authorised dealer should submit latest copy of authorisation letter of the concerned company / manufacturer, If not submitted tender may be liable for rejection.
12. Online E - Tender will be opened in the presence of tender opening authority through e-tendering procedure.
13. There should be no collusive or fraudulent practice involved in the entire tendering process amongst all the tenders, If so found proper action shall be taken.
14. The tenders shall be evaluated on the basis of Commercial bids.
15. The tenderer will have to supply material along with **Three** copies of bills one copy of delivery challan, if payment is delayed due to Tax invoice Sansthan will not be responsible for it.
16. Wherever an amount is mentioned in figures the same should be clearly written in words also.
17. No escalations, for any reason will be given / allowed in the quoted prices.
18. Substitute or alternative provisions / quotations are not acceptable.
19. In case of breakage / damage in transit, prior to the delivery & unsatisfactory installation to the Sansthan. Supplier will have to replace the same immediately, failing which payment will be stopped until satisfactory replacements or installation. Also adequate penal action may be taken.
20. **Incidental Services** : The purchase of award company shall be required to perform the following services:-
  - a. Installation & Commissioning, Supervision and Demonstration of the goods.
  - b. On Site training to Doctors/ Technicians/ Staff / Biomedical Engineers is to be provided by Supplier for operation and maintenance of the equipment to the satisfaction of the user department.

21. In case supply is not made within 4 weeks, Sansthan will be free to purchase the material from open market. In such case the supplier will have to bear the cost difference and in this case Sansthan will not bound to provide the deduction details and supplier will be blacklisted for minimum 3 years from Shri Saibaba Sansthan Trust without any intimation or prior notice.

And supplier will suffer from following penalty clause also-

Category of Stores	Penalty Amount
The case of an order not exceeding Rs. 2.00 Lakh in value	At the rate of ½ % per week subject to maximum limit of 10%
In case of an order of Rs.2.00 Lakh and above	At the rate of ½% per week subject to maximum limit of 5%

22. Payment will be made after delivery of Tendered Items after satisfactory installation & working of it, within reasonable period. No advance payment will be made against Installation.
23. No interest will be paid on retention money / security deposit or earnest money deposit.
24. **While quoting the rates wherever Optional Accessories or the Contents of the set or UPS / Stabiliser etc. is required the price of such extra items should be incorporated in total amount.**
25. **While quoting the rates it should be filled in the on line BOQ only.**
26. The successful tenderers will have to deposit 5% security deposit of the total value of purchase order and no any interest will pay by Sansthan.
27. T.D.S. will be deducted from your bill as per the Government rule applicable.
28. Average annual turnover for the last 3 years should be more than 50 Lakh.
29. Late submitted tender will not be accepted after due date.
30. As per Government Purchase GR those firms having Certificate / Registration of Small Scale Industries that will exempted from EMD & Tender Cost.
31. You have to deposit separate EMD & Tender form fee for each Tender.
32. If company is taking participate in tender then company should have to submit Company Registration Certificate & if supplier / agency / distributor / dealer is taking participation in tender then you should have to submit Shop Act Certificate.



33. All the above equipments shall be new and manufactured from virgin materials. All the requirements of this supply shall be sourced from the original equipment manufacturer of the model quoted. In case the machine is imported, no import substitution is permitted neither before the award nor after the award for any part or accessory.
34. Any accessory / accessories not mentioned specifically but required to make system working will have to be supplied without any extra cost.
35. Tenderer has to give annual charges for next five years extended comprehensive Maintenance contract with the same term.
36. Equipment mentioned in the Technical specifications shall operate on 230 V, 50Hz, single phase electric supply.
37. The necessary protective relaying/circuitry shall be there with the machines.
38. **Inspection:**
  - a. The Chief Executive Officer, SSST, Shirdi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
  - b. No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.
39. **Documents:**
  - a. The bidder shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully confirm to the goods and services specified by the purchaser in the tender documents.
  - b. The bidder shall provide a list of major Government and Private Institutions where its relevant bid item has been supplied during last one year.
40. The equipment shall be having warranty of five years. The warranty and CMC shall cover the batteries and lamps irrespective of whether those are treated as consumables or otherwise.
41. The equipment should be provided with one hard copy in original of the detailed service manual and operation manual. Further, a soft copy is also required.
42. Repairs and maintenance training to two Biomedical Engineers should be given.

43. The equipment must be tropicalized as below:  
Working temperature : Max. 35° C  
Storage temperature : Max. 50° C  
Relative humidity for Working : 40 - 60 %  
Relative humidity for Storage : Max. 90%
44. The product should be time tested, branded and should be OEM.
45. Shri Saibaba Sansthan Trust, Shirdi reserves the rights to reject any or all the tenders at any stage without assigning any reasons thereof.
46. All the suits arising out of the contract shall be instituted in the court of competent jurisdiction situated in Rahata / Kopargaon Court only and not elsewhere.

**CHIEF EXECUTIVE OFFICER,  
SHRI SAIBABA SANSTHAN TRUST, SHIRDI.**

*Annexure "IV"***Annual Turnover Statement for Three Years**

The **Annual** Turnover of M/s. .... for the past three years are given below and certified that the statement is true and correct.

Sr. No.	Year	Turnover Rs. in Lakhs / Crores
1	2015-16	
2	2016-17	
3	2018-19	
	Average of the above Three Years.	

Date:

Seal:

Signature of Chartered Accountant  
Name (in capital letters)

*Annexure "V"*  
Acceptance Letter from Tenderer

DATE:        /        /2018

TO,  
 THE CHIEF EXECUTIVE OFFICER,  
 SHRI SAIBABA SANSTHAN TRUST, SHIRDI.  
 AT PO. SHIRDI - 423 109  
 TAL - RAHATA,  
 DIST. AHMEDNAGAR.

SUBJECT : SUPPLY OF URETEROSCOPE AGAINST OF OLD URETEROSCOPE  
 FOR SHRI SAIBABA HOSPITAL, SHIRDI.

Dear Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the goods under the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule submitted in BOQ which is made part of this tender.

We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form DD / RTGS / Current Invoice, and within the times specified in the tender document.

We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: .....

Date: .....

Duly authorized to sign this bid for and on behalf of .....

Thanking you.

Signature & Stamp of Tenderer

Date -

*Annexure "VI "*

*Self Declaration*

DATE:     /     /2018

TO,  
THE CHIEF EXECUTIVE OFFICER,  
SHRI SAIBABA SANSTHAN TRUST, SHIRDI.  
AT PO. SHIRDI - 423 109  
TAL - RAHATA,  
DIST. AHMEDNAGAR.

- 1) In response to your E-Tender we are submitting our Tender for supply of Machinery / Equipment / Instrument / Furniture etc. on your Website. I / We hereby declare that our firm has not been found guilty of malpractice / misconduct / black listed / debarred either by Public Health Dept., Govt. of Maharashtra or by any local authority and other State Govt. / Central Govt. Organisation in past three years for the quoted items in the Tender.
- 2) We are not supplying this machinery to any other Institution / Hospital in India below than the rates quoted in this Tender.
- 3) If rates quoted are more than the rates already given to any other Institutes / Hospital in India. Then reason for this is as below-
  - a) .....
  - b) .....
  - c) .....

Signature & Stamp of Tenderer

Date -

**(Tenderer will have to upload self-affidavit on their Letter Head with Authorise Person signature and stamp.)**

**SHRI SAIBABA HOSPITAL, SHIRDI**  
**TECHNICAL SPECIFICATION WITH COMPLIANCE REPORT**  
**ANNEXURE "VII"**

**URETEROSCOPE AGAINST OF OLD URETEROSCOPE FOR SHRI SAIBABA**  
**HOSPITAL, SHIRDI**

**(Preferred Make - Olympus, Karl Storz, Richard Wolf)**

**(Tender Cost – Rs.1100/- & Earnest Money Deposit – Rs.5,500/-)**

Sr. No.	Description of Work / Item(s)	Qty.	We Comply
1	<b>URETEROSCOPE</b>	<b>1</b>	
	<ul style="list-style-type: none"> <li>• High Definition</li> </ul>		
	<ul style="list-style-type: none"> <li>• Compact Fiber Uretero-Renoscope</li> </ul>		
	<ul style="list-style-type: none"> <li>• Autoclavable, direction of view 5<sup>0</sup></li> </ul>		
	<ul style="list-style-type: none"> <li>• Optical fiber bundle 17000 pixels</li> </ul>		
	<ul style="list-style-type: none"> <li>• Distal Tip 6 fr</li> </ul>		
	<ul style="list-style-type: none"> <li>• Outer tube ϕ 6fr – 7.5 fr.</li> </ul>		
	<ul style="list-style-type: none"> <li>• Working Length 430 mm. Total Length-600mm</li> </ul>		
	<ul style="list-style-type: none"> <li>• Large irrigation &amp; instrument channel 4.2-4.6</li> </ul>		
	<ul style="list-style-type: none"> <li>• For Auxiliary instrument use with 1X4fr. Or 2X2.4 fr.</li> </ul>		
	<ul style="list-style-type: none"> <li>• Auxiliary instrument it has three plastic maintenance free stop cocks, luer connector &amp; straight working channel with silicon valve to stop back flow of irrigation fluid.</li> </ul>		
	<ul style="list-style-type: none"> <li>• Grasping Forceps, semi-rigid, short alligator jaws. For Ureterorenoscope, dia 4 fr, wo</li> <li>• rking Length 600 mm.</li> </ul>		
	<ul style="list-style-type: none"> <li>• Warranty 5 Year</li> </ul>		
	<ul style="list-style-type: none"> <li>• Company should have CE/UL Certificate</li> </ul>		

**Note: - Please tick mark if you are complying our specification, if there is any deviation then Write in each row.**

**Signature and Stamp of the Tenderer**

**Medical Director,  
Shri Saibaba Sansthan Trust's  
Hospitals, Shirdi**